

## Banner Policy For Justice Center Construction Site

Applicability	Any banners erected on the construction fence around the Justice Center Construction site shall adhere to this established policy.
Application Form	Applicants for banners shall submit a draft copy of their design, along with an application form to the Indianola Hometown Pride Committee for approval. Forms may be found at the Warren County Hometown Pride Facebook page. Submit all forms to Terry Pauling at <a href="mailto:ltownrealestate@gmail.com">ltownrealestate@gmail.com</a>
Application Fee	There is no application fee, however the cost of the banner and maintenance of such banner will be the responsibility of the successful applicant.
Availability	Open to all citizens of Warren County, to established institutional or non-profit organizations (example churches, colleges, etc.) within the county and to Warren County organizations and businesses within the county. The foregoing requirements and guidelines must be followed by all banner users.
Banner Reservations	Banner space will be allocated by the Warren County Hometown Pride Committee on a first-come, first-served basis, with conflicts resolved according to the prioritization standards.
Prioritization	(1) City or Local Government, (2) Events with community involvement, (3) Non-Profits, (4) Business.
Banner Content and Design	The content and design must comply with the following: (1) Celebrates the history and future of Warren County, its communities, and businesses; (2) Be non-offensive; (3) Sponsorship recognition will be allowed in the bottom 15% of the banner.
Banner Construction	The cost of each banner has been estimated at \$75.00 for a 48" High X 96" Long banner made of fabric like the black fabric currently hanging on the fence. This fabric will allow air to flow through during high wind occurrences, which helps to protect the fence.
Banner Approval	Once the design is approved by Indianola Hometown Pride, a copy of the design's graphics, along with a check for payment, will be submitted to the approved provider for creation.
Banner Installation	When the banner has been created, Warren County Hometown Pride will schedule a time to install the banner on the construction fence in cooperation with DCI, the General Contractor for the Project.
Exemption	Upon receipt of any call regarding problems with a banner, Warren County Hometown Pride Committee will remove the offending banner within 24 hours. Warren County Hometown Pride will monitor each banner for timeliness and remove a banner if it becomes dated. All banners will be returned to the approved individual or business when the construction fence is removed from the site.

